COUNTY DEPARTMENT AGENDA REQUEST

Department:	Planning & Zoning	Presenter(s):	Peter A. Frisina/Robyn S. Wilson
Meeting Date:	Thursday, June 25, 2009	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation that the fee for fingerprinting applicants for Beer, Wine, Alcohol, and Canvassers/Solicitors' business licenses be increased to $50 per person due to an increase in the fee charged to the County by the Georgia Crime Information Center for processing fingerprints.

Background/History/Details:

Fingerprint cards for Beer, Wine, and Alcohol and Canvassers/Solicitors applicants are now only being accepted by the Georgia Crime Information Center (GCIC) electronically. Fingerprints are processed for the County by the Criminal Investigation Division of the Sheriff's Office since the Marshal's Office does not have the proper equipment. The County currently charges $30. per person to be fingerprinted. Of this $30.00, $19.25 is charged by GCIC for their processing fee and the County retains the difference to offset administrative costs. The Criminal Investigation Division has informed the Department that the processing fee by GCIC will be increased to $40. effective July 1, 2009. The fee is not included in the actual business license ordinance or fee schedule so an ordinance amendment would not be necessary. Based on the fact that the County was basically retaining only $10.00 for administrative costs, staff is recommending that the fingerprint fee be increased to $50.00 per person which will still allow the County to retain the $10 for administrative costs.

What action are you seeking from the Board of Commissioners?

Approval of staff's request that the fee for fingerprinting applicants as required for specified types of business licenses be increased from $30. to $50. as a result of an increase to the County from the GCIC, the agency that processes fingerprints.

If this item requires funding, please describe:

Not Applicable

Has this issue come before the Commissioners in the past?	No	If so, when?	
Do you need audio-visual for the presentation?	No	Back-up Material Submitted?	Yes

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Yes	Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes:

Linda

GCIC OPERATIONS BULLETIN 2009-35

SUBJECT: GCIC User Fee Changes

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1. Effective July 1, 2009 the Georgia Crime Information Center (GCIC), a division of the Georgia Bureau of Investigation (GBI), is changing its fees for state fingerprint-based criminal history record information (CHRI) checks submitted for employment, contractor or licensing purposes. These changes are a result of the significant revenue shortfalls experienced by the State of Georgia, which necessitate that GCIC recover the costs incurred in conducting fingerprint-based CHRI searches.

2. The new state fee will be $20.75 and $40.00 for both a state and federal check.

3. Prior to July 1, 2009, the state fee of $15.00 was waived when there was an associated FBI check, per GCIC Operations Bulletin 2007-29.

4. The current and revised fees are in the table below.

GCIC Revised Criminal History Record Check Fees
(Effective July 1, 2009)

Fingerprint-Based Criminal History Record Checks		
Current Service	*Current Fee*	*New Fee*
State Check Only	$15	$20.75
State and Federal Check	$19.25	$40

5. Exceptions to the above-listed fees:

State Agency Employment: GCIC will continue to waive the state fee for fingerprint-based CHRI checks for state agency employment. The state fee will not be waived for fingerprint-based CHRI checks for state contractors.

Criminal Justice Employment: There are no changes to fingerprint-based CHRI checks for criminal justice employment. There is no FBI or state user fee charged for these submissions.